

Name \_\_\_\_\_

Year \_\_\_\_\_

**BUSINESS EXPENSES**

Advertising.....	\$ _____	Rent - Vehicles, Equip.....	\$ _____
Bank charges.....	\$ _____	Rent - Other.....	\$ _____
Commissions.....	\$ _____	Repairs & Maintenance.....	\$ _____
Contract Labor.....	\$ _____	Supplies.....	\$ _____
Employee Benefits.....	\$ _____	Taxes - licenses.....	\$ _____
Insurance - Liability.....	\$ _____	Taxes - real estate.....	\$ _____
Insurance - Employee Health.....	\$ _____	Taxes - payroll.....	\$ _____
Insurance - Other.....	\$ _____	Taxes - sales tax.....	\$ _____
Interest .....	\$ _____	included in gross receipts	
Legal and Professional.....	\$ _____	Cellphone.....	\$ _____
Office Expense.....	\$ _____	Internet.....	\$ _____
Pension and Profit Sharing.....	\$ _____	Telephone.....	\$ _____
Other _____	\$ _____	Travel - not entered elsewhere...	\$ _____
Other _____	\$ _____	Meals.....	\$ _____
Other _____	\$ _____	Utilities.....	\$ _____
Other _____	\$ _____	Wages.....	\$ _____
Other _____	\$ _____	Other _____	\$ _____
Other _____	\$ _____	Other _____	\$ _____

**VEHICLE EXPENSES**

	Vehicle #1	Vehicle #2	Vehicle #3
Description	_____	_____	_____
Repairs	\$ _____	\$ _____	\$ _____
Gas & Oil	\$ _____	\$ _____	\$ _____
Insurance	\$ _____	\$ _____	\$ _____
License	\$ _____	\$ _____	\$ _____
Interest	\$ _____	\$ _____	\$ _____
Total Miles This Year	_____	_____	_____
Business Miles This Year	_____	_____	_____

Name \_\_\_\_\_

Year \_\_\_\_\_

**BUSINESS INCOME**

Gross Income..... \$ \_\_\_\_\_  
 Refunds..... \$ \_\_\_\_\_  
 Insurance Reimbursements..... \$ \_\_\_\_\_  
 Commission..... \$ \_\_\_\_\_  
 Other \_\_\_\_\_ \$ \_\_\_\_\_  
 Other \_\_\_\_\_ \$ \_\_\_\_\_

**INVENTORY (if applicable)**

Inventory - beginning of year... \$ \_\_\_\_\_  
 Purchases for Resale..... \$ \_\_\_\_\_  
 Inventory - end of year..... \$ \_\_\_\_\_

**Please bring in all invoices for any new or used equipment that was purchased, traded, or sold in 2023. We will not be able to process your return without them.**

**EQUIPMENT SOLD**

	ITEMS	DATE SOLD	SALE PRICE	DATE ACQUIRED	PURCHASE PRICE
1)	_____	_____	\$ _____	_____	\$ _____
2)	_____	_____	\$ _____	_____	\$ _____
3)	_____	_____	\$ _____	_____	\$ _____
4)	_____	_____	\$ _____	_____	\$ _____
5)	_____	_____	\$ _____	_____	\$ _____

**EQUIPMENT & VEHICLE PURCHASES**

	ITEMS	DATE	COST/BOOT	NEW/ USED	ITEM TRADED IN
1)	_____	_____	\$ _____	_____	_____
2)	_____	_____	\$ _____	_____	_____
3)	_____	_____	\$ _____	_____	_____
4)	_____	_____	\$ _____	_____	_____
5)	_____	_____	\$ _____	_____	_____
6)	_____	_____	\$ _____	_____	_____



**Reminder: 1099 forms must be filed with the IRS by January 31 if you pay more than \$600 for interest, rent or services**